

Interim Taskforce

professional contractor solutions

Source + Engage + Manage

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Part of the Madison Group

Contractor Timesheet

Contractor Name:

Signature:

Client Company:

Week Ending:

Interim Taskforce Consultant:

Date	Day	Start Time	End Time	Less Lunch Break	Total Hours
	Monday				
	Tuesday				
	Wednesday				
	Thursday				
	Friday				
	Saturday				
	Sunday				
				Week Total	

Clients do not pay for unworked lunch hours. You are paid to the nearest quarter hour. Please authorise that hours worked as stated above are correct. (NB: Time sheets must be received by noon Monday)

Client Name:

Client Signature:

Client Title:

Date:

Please return your signed timesheet via fax on (09) 303 4452
Or email direct to michelle.hartnett@interimtaskforce.co.nz